



**Fire/EMS Oversight Board
MEETING MINUTES**

March 6, 2014

Committee Members Present: Chairman Rick McCluskey, Vice-Chairman John Johnson, Village of Mt. Pleasant Administrator Kurt Wahlen, and Village of Mt. Pleasant Trustee Dave DeGroot.

Committee Members Absent: Village of Sturtevant Administrator Mary Cole

Village Board Members Present: Village of Mt. Pleasant Trustee John Hewitt

Staff Members to the Board: Chief Robert Stedman

Guests: D/C Mark Pierce

1. Meeting called to order at 4:00 p.m. by Rick McCluskey.

2. Approval of February 6, 2014 Minutes: Motion was made by David DeGroot and seconded by John Johnson. **Motion Passed Unanimously**

3. Operational Report: Chief Robert Stedman referred to the Operational Report dated March 6, 2014 that was distributed to the Committee Members.

- a. The reorganization plan continues and we will make adjustments to our responses as necessary
- b. We did visit Foster Coach in Illinois this past week and the project of remounting the ambulance is progressing very well. It is expected to be completed about mid-April. The second vehicle will be taken to Foster Coach at the end of March.
- c. The switch over to VHF radio frequency for emergency operations was implemented on March 2, 2014. .
- d. The agreement with the Medical Director has now been approved by all four municipalities and we are waiting on obtaining a final signed copy of the agreement with Aurora Health Care.
- e. SSFD has agreed to work with GTC and we are planning on accepting students from the GTC Paramedic Program and we will serve as preceptors for them. We are working with GTC to finalize the details and the program will start in mid March.
- f. We did meet with representatives from Caledonia FD again regarding responses and the changes they had requested. We have reinstated the changes that they had requested a short time ago. We had a very positive meeting of Staff Officers of both departments in February and we have another meeting scheduled for next week.
- g. The new Firefighter/Paramedic appointment will be approved by the Police & Fire Commission on March 6th. The starting date for the new employee is March 24th and training will last for two weeks prior to being assigned to a duty shift.



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- h. The Station #10 sprinkler system project was finally started within the last week. This is a total reinstallation of the sprinkler system.
- i. In cooperation with the Schulte School PTA we are using Fire Station 8 as a drop off location for school supplies that are being collected for the children from Mitchell Elementary School that had been relocated to Wind Point School.\
- j. Fire Station 7 is basically out of service. We are storing the old white fire engine and the loaner ambulance there. The underground water supply pipes are frozen and the Racine Water did attempt to thaw them, but it was decided to leave them as they are for now.
- k. The SSFD did respond on mutual aid to the Mitchell School fire last week. In addition, we handled another fire for the City of Racine at the same time which was a duplex fire on Southwood Drive. We received a very nice thank you from the Racine Fire Department.
- l. Overtime has been reduced substantially, but we are starting to get into the time when we have three members on vacation just about every shift. We still have staff off on long term sick leave and FMLA.
- m. The new Public Safety Administrative Assistant Justine Fonk was hired and started full time on February 10, 2014.
- n. We are working with the Village Administrator and the Finance Director to resolve an issue with the Fire Department computer software program called Firehouse. The issue resolves around having adequate data available for the department.
- o. The following table reflects the number and percentage of calls per station for the year to date ending February 28, 2014.

2014 Annual Calls By Station Through February 28, 2014		
#7	53	7.8%
#8	221	32.4%
#9	205	30.1%
#10	138	20.2%
Other	65	9.5%
Total	682	100%



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4. Public Comments - None

5. Next Meeting – The next meeting was previously scheduled for Thursday April 3, 2014 at the Mt. Pleasant Village Hall.

6. Adjournment: Motioned by Kurt Wahlen, seconded by John Johnson to adjourn.

Motion passed. Unanimously Meeting adjourned at 4:50 p.m.